

**IT’S PARTY TIME!**

Dear Parents/Guardians,

In order to make our children’s elementary school experience as memorable as possible, we are asking you to give a $18.00 contribution to your child’s class party fund. This money will be used to purchase supplemental items necessary to make each classroom celebration the best it can possibly be. This will be the only time you will be asked to send in monetary donations for the class parties for this school year.

**Please put $18.00 in CASH or check (made out to “Cash”) with the completed bottom portion of this letter in an envelope marked with your child’s name, and return it to your child’s classroom to the attention of (insert name) \_\_\_\_\_\_\_\_\_\_\_\_\_\_ no later than (insert date) \_\_\_\_\_\_\_\_\_\_\_\_\_\_.**

Thank you!

Sincerely,

The Class Parents

(Insert Names)

**CHS/NBC PTO Class Party Money**

**Grade: \_\_\_\_\_\_\_\_\_\_\_\_ Teacher:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Child’s Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Phone #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell Phone #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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